

Our Lead COVID-19 Officer is...	Janis Trantum (JT)
Other COVID-19 Officers/squad members are	Fleur Caldicott (FC)
	INSERT NAME
	INSERT NAME
	Requirement
Checking for symptoms	How will you make members of your club aware of symptoms that mean they should not attend netball training or matches?
	How will your club carry out health screening prior to EVERY session or match to ensure no attendees are knowingly displaying any COVID-19 symptoms
	How will test track & trace be implemented at your club or league & how will data be stored in line with GDPR/data protection law 2018
Opt in Policy	How will you ensure that members understand the risks of COVID-19 in a netball context at your club or league?
	How will you ensure that the Personal Risk Assessment, particularly for those who are in high risk groups is understood by all members of your club, team or league
	How will you ensure undue pressure is not put on members to return to training or matches and they have the option to 'opt in' based on their own personal circumstances and feelings
Travelling to and from	How will you understand the needs of any players who may be returning to training post COVID-19 case once they well enough
	How will you ensure travel is safe and well managed, as well as compliant with Government guidance i.e. no car sharing outside of household

DR TO ACTI	training and matches	Do you need to stagger start and finish times to help manage parking at your venue as lift shares may not be possible?
	Club Personel	How will you identify any training needs of any club coaches, volunteers, officials or others?
		How will you understand how your coaches, officials & volunteers feel about returning and how will you support them?
	Safeguarding	How will the COVID risk changes affect safeguarding and can this risk be managed?
		How will this be communicated with club coaches, officials, volunteers and members?
		What is the identified maximum number of players that can attend a training session based on your court availability and numbers of coaches, officials and volunteers needing to attend?
	Preparing for training	What additional sanitisation and PPE are required to deliver your activity and how will any replenishing be overseen?
		How will you understand any specific needs of members, e.g. they are shielding or within a higher risk group
		How will you ensure members (particularly playing members) are conditioned and prepared for netball activity
		How will you ensure all members, coaches, officials, volunteers and parents (if appropriate) understand the COVID-19 rule
How will you use the venue to ensure social distancing? Drawing a plan may be a useful way to plan this.		

FACILITY USE	Movement on site	How will traffic of people flow at your venue, do you need to establish a one way system?
		What guidance does the venue have in place and how will you ensure you implement it?
		How will you communicate this with all members ahead of the sessions?
	Indoor Facilities	How will you ensure there is not an outdoor alternative venue that can be used?
		How will you ensure there is adequate ventilation in the indoor venue if an outdoor court can not be accessed?
		How will you ensure you are fully aware of the venue operators procedures, including rigorous cleaning?
		How will you ensure that strict hygiene and sanitisation protocols are undertaken
	Risk assessment	Who from your club will work with the venue provider to obtain a risk assessment for the venue?
		How will you share with your members how the venue will operate and ensure you adhere to any elements within venue risk assessment
		How will you ensure the Pre-Venue check with enhanced COVID-19 checks are completed at every session and match
	Hygiene & cleaning	How will you ensure the venue being used is cleaned regularly and in line with Government guidance?
		Who will identify heavily used surfaces/points at the venue you use and how will you make members aware of these to help reduce touching these surfaces?
		How will you report any concerns if you are concerned about the cleaning within venues?
	Changing Rooms & showers	How will you share with your members the need for them to arrive ready to play/train and that changing facilities are not available?
How will you share with any opposition for matches that changing rooms and showers are not available?		
Toilets	What is the procedure for use of toilets at your venue?	
	How will you share this with all members?	
	How will you share this with any opposition?	
Match Hospitality	How will you ensure refreshments/water are available to be replenished at your venue?	
Arrival & registration	How will you establish a drop off and pick up system that ensures large numbers at training/in venue is minimised?	
	How will registration work at your club including matches ensuring health screening takes place before mixing with others?	

RING ACTIV		How will you register all attendees whilst maintaining social distancing and ensuring verbal confirmation of being symptom free
		What will your clubs procedure be if someone arrives with symptoms who is U18? Where will they wait for collection by responsible adult
	Activities	How will you ensure all coaches are aware of this plan and the latest guidance from England Netball when planning activities?
		How will any breaks from activity be managed to ensure social distancing is maintained?
		How will you facilitate reminders of COVID-19 rule modifications and common netball behaviours that need to be modified e.g. idle interactions
		Specifically thinking about younger players (particularly U11's) how will you ensure they COVID-19 rule modifications are constantly reinforced and players reminded of the behaviours they need to modify
	Use of equipment	How will you ensure guidance from England Netball re equipment is adhered to?
		How will you ensure the sanitisation of netballs is able to happen regularly (minimum every 15 mins) throughout session?
		How will you manage the use of bibs within your club/league to ensure they are not shared?
	Injury treatment	How will you ensure first aid can be administered appropriately during COVID-19?
		How will you ensure all qualified first aiders within your club are aware of the guidance from St Johns Ambulance?
	Spectators	What is your venues policy on spectators?
How will you communicate this with your members?		
How will you manage during any competitions where away team have travelled a good distance. Where would any parents who had driven opposition wait?		

	Hygiene & PPE	How will hand hygiene been maintained during every session and match?
		What PPE requirments are there for your club
		Who is responsible for ordering/sourcing/providing PPE within your club?
		How will specific volunteers notify when any additional PPE or sanitisation products are required?
DST ACTIVI	Test & Trace	Who will be contacted and how will they communicate with others any positive cases of COVID-19?
	Review	How will your club check and review the operations of club sessions and activities?
		How will any updates to any procedures or club protocols be issued to all members?
		When will this plan be reviewed in its whole?
		How will the club committee operate during COVID-19 to ensure timely decisions, reviews and understanding of most up to date guidance?
	Breach in guidance	What procedure will you have in place to manage any in the guidance?
		What procedure will you have in place to manage any severe and consistent breach in guidance

JC Netball Club COVID-19 Risk Mitigation Plan

Received and read COVID-19 Netball Handbook (EN supplied)	Yes
Watched COVID-19 Netball deliverer training video	Yes
Venue risk assessment received & reviewed	Yes
Clear understanding of venue operators guidance for COVID-19	Yes
BSNC Netball Club will.....	Relevant Club Documents to help
Main symptoms per various sources is still on relevant docs on Club website. Not coming with symptoms listed on Training Checklist reminder prompt that is re-issued on group chat <i>every week</i> just prior to training. (Also sent to prospective new members who are further 'screened' initially during induction on attendance.) Also by Match caps in pre-match reminder briefing. Any updates on symptoms advised by LCO on club per EN and govt guidelines. (Note: Given that infected people are often actually symptomless however, pre-netball testing esp during new variants or surges <i>may also</i> be advise and is currently by EN.)	BSNC Health screen/decl (with added links to Govt and En inc Test, Trace and Isolate) Training checklist. Cpts match briefing note (See also training venue H & E, own risk ass.)
Attendees confirmed in advance pre event. Pre-training and pre-match prompts above - obs by leaders upon arrival	see above
Training registers kept (names only) with a list of names plus tel contact details then stored on file by LCO and Head Coach only. Match attendees log kept by team cpts on team whatsapp, monitored by LCO and Head Coach. LCO will notify any outside	see above, plus .. Test and Trace protocol doc. Training register and subsequent log form S/M
Guidance given earlier is still on club website for reference by all. Set induction process by LCO for new members upon attendance which includes access to hard copy of EN risks guidance and opt in form.	(Adapted EN) Covid19 Opt in form. Websited links to EN
Club website per above. Reminders and any changes/further developments given on main group whatsapp/email as necessary in line with EN/govt or league advice	
list and have been informed door is left open to return when ready. Where Covid developments arise eg surges/ new variants etc, reminders given on group and to team cpts that team members situations and feelings will be full respected and contingency	
made clear as part of policy (ws etc) that player should first have a private conversation with a CO. (CO to check what GP advice given) - Co then to liaise with other key session personnel, making provision for the player's participation accordingly. Coach/Session leader checks in on player at b,m,e, sessions.	
No longer applicable atm	

Not applicable atm	
LCO continuing to have an open door and earmark time subsequently for further dialogue, raising questions/discussing together: shari information, finding extra resources and guidance (eg from expert forums , videos, FAQs etc) as necessary. le Culture of mutual support and team work.	
See above. Also opp for a more private chat if preferred.	
Potential risk to members health mitigation measures/compliance not achieved or maintained within the club by any cohort or individual. Also of accident/inadequate handover U18s . Parent/guardians to be added to group chat and kept fully in the loop of all requirements/procedures, incl arrangements re collection(and be asked to inform us fully in turn). LCO & SGO to reg. update and liaise key personnel re U18s. Risks should be managed through these comprehensive plans being put into place and monitored and above all, gen. good relationships and	
Through circa of above in our plans and on website for all to see and followed up as necessary in our communication sources	
Not restricted atm however we monitor nos thro obtaining of pre session attendance list via main club gp	
supplies (from club kit bag) visible in set place in sports hall upon entry. Ball/post/gen equip cleaning materials (anti bac wipes and spray) from kit bag also set out for use. First aid kit has small sanitiser, disposable masks, gloves, waste bags . Washable mesh bags to hold bibs for washing and return. Team kit bags supplied with same and capts briefed to monitor and inform when stocks	
Earlier information retained by Lead Covid Officer. Upon any new pandemic developments, will request on group chat for anyone in this situation to please message separately and arrange discussion, then liaise accordingly. Expectation for them to have consulted GP	
plan for a gentle start and gradual build up of intensity esp over early weeks of restarts, Warm ups and cool downs included each sess. Participants asked to advise of any specific problems pre session with ideas for modification as needed and reminder to self-monitor alongside coaches during phases of activity. COs will liaise with session leaders and attend sessions where possible to	Club website links to EN guidance
No longer applicable but information kept on website for ref should need arise again.	
Whenever necessary, H & E Venue: has a spacious entrance area and sports hall with several benches alongside court and two separate exits. Leagues provide own guidance when applicable.	

detailed in their Covid Risk Assessment/Gen RA and will advise of any changes.	
H & E:when applicable, <i>Covid Risk assessment</i> . Important details or updated guidance given on Pre-sess reminder on chat, with further checks and reminders by club personnel at venue.	
By the on day message on group chat - and verbally on arrival as needed.	
Not applicable atm	
When necessary, thro venue risk assessment	
venue risk assess and cleaning matrix	
Not applicable atm. See separately for outdoor.	
LCO	
<i>Venue risk assess/cleaning</i> avail on club website for all as extra reference. Head Coach and key venue liaison personnel (eg Treasurer and Chair) have separate copy of venue documents	H & E Venue risk assessment and cleaning matrix.
session leader to complete if they cannot attend. Pre-sess checks automatic part of general good practice.	
H & E: Obtain and study venue risk assess and cleaning matrix. Observe	
H & E venue had prep. identified, listed and provided for on their Covid risk assessment and cleaning matrix. Not so applicable atm. Hand sanitisers are provided by venue in reception areas	H & E risk assessment/cleaning matrix. Club website
Speak to sports centre officer at front desk. If necessary, follow up with email to Sports Centre Manager.	
Not applicable atm	
Not applicable atm	
H & E: Two or more sets and freely available.	
Explained to new would be members on arrival.	
If applicable, with designated officer in advance and on arrival	
Venue has drinking water replenishment facilities indoors and outside for refilling water bottles (not mouths!)	
Not applicable atm	
Health screening is now predominantly <i>self-</i> screening <i>before</i> any netball attendance; and prompted by pre training and pre match reminders on the relevant s/m WhatsApp groups. A. Reasonable degree of social distancing is still generally encouraged in line with EN recommendations and updated as necessary.	

Not so applicable now at venues, apart from with new would be members who will be greeted, observed and inducted upon arrival before mixing. For regulars, trust to comply involved (see above).	
Parent/guardian will immediately be contacted by a CO or SSC if present - or the training coach/team capt. U18 attendee will wait in a socially distanced space and instructed not to leave until parent arrives*. Parent to contact to confirm they have arrived. *If U18 is driving self, parent to be contacted to check ok and asked to confirm when safely arrived home.	Venue sketch map Club Club website
They will be have copy of this doc, and be briefed separately by LCO. Copy also avail for all on club website.	This plan risk assess Club website
Less applicable atm. Training venue is spacious with plenty of benches spread alongside court for bases. Bibs and other equip will be spread out fir gathering and return. Attendees trust to adhere to some social distancing and common sense expected.	
Not applicable atm	
Not applicable atm,=. Note also: No under 11s at the club.	
Through the pre session reminders posted by LCO and Cpts; example set by leaders (Coaches. Cpts) at training and matches. Likely to involve some delegation at times, but all encouraged to	
Matches have integral breaks. For training, no longer currently required every 15 ins; however general breaks always planned in by coach/sess leader and could be used when necessary.	En guide on how to clean a ball
Not totally applicable atm. However, we continue to minimise bib sharing at training and have multiple sets of set colour pullover bibs for use as necessary.	Extra note; All used bibs & bags washed after netball activities
in club first aid kits contain copies of the ENT protocol with link to St John's advice as well as resources; these are also monitored by LCO/team cpts to ensure kept well stocked. Training Coach/session leaders/other key personnel and any attending Primary Carers briefed separately with the guidance by LCO. Website as further ref. LCO/team cpts extra vigilance at	Club website Covid First Aid policy/protocols sections
Referenced in above briefing. Specific reminder to access and have them confirm read, discussing further first as necessary.	“ “
Permitted	Club website
Per these risk docs and club website. Updates on maingroup chat	Club website
Not applicable	

with supporting guidance (<i>sanitisation protocol , infographics e tc</i>). Thereafter in the standard, bullet list pre-session reminder. At venue, apart from venue’s own measures esp indoors, club set protocols outdoors ie further verbal reminder at start session, at breaks through , after touching items and again at end . Visual aids as prompts and besides sets leader, all key personnel esp Covid officer in support. Everyone setting an example. Participants will also be bringing own sanitiser plus club and venue sanitiser supplies on site at key places: entry point, by money pot etc.	
Hand sanitisers, large and small; masks, gloves (for first aid); ant-bacterial wipes and spray for ball/post cleaning. Bin	
Lead Covid Officer or as delegated by them. Treasurer for reimbursement.	Club website
Message on kp chat (or direct). Cos also send reminders to check time to time	Club website
Lead Covid Officer with Dep Covid Officer as back up, per pre-session checklist and club website. The officer will put a message on club chat; direct message to those specifically affected (parent/guardian if U18) with liaison with other club leaders organisers as necessary to identify. Message to venues used; league Covid Officers, any match opposition (via designated league	Club Training checklist ;website
Brief dialogue btwn COs and Head Coach/session leaders & other key personnel (eg umps) at end sessions or at other prearranged times; Questions put to/responses noted from members during/ after sessions from time to time Occ.reports by LCO to committee.	
Notified by LCO through the main group chat, or email if appropriate. Amended club risk docs circulated and/or website updated made available by CO for further ref. Pre-session	
Fair term by LCO in liaison with other coach leaders/organisers: informal checking of views from other members also, to inform these. Reporting back to the Club	
Sep group chat set up with regular messaging to each other; fixed date meetings as needed	
Within club, quiet word with individuals by an agreed member key session personnel, most likely LCO. general message/reminder on main or team chats as needed. Ref to league communs/codes	See club website incl Club Charter
Monitoring at training and matches by relevant leaders. (Within league, may be feedback from organisers or officials.) LCO to raise to committee for this to discuss and act upon; feedback to key session personnel and communicate with individual (or parent if applies). Ultimately, if persists thereafter, there would be exclusion	Club website

Date completed			27th January 2022	
Additional Comments: UPDATE				
Who within our club will do it?	Status	England Netball tips and tools to help		
Training checklist and new members screening by Lead Covid Officer or Coach/Session leaders where delegated. Match briefing by team capt. All members (reading and compliance.)		(WHERE STILL APPLICABLE) Social media assets and Health screening checklist		
See leaders above but all to be vigilant and take responsibility		Health Screening document		
Lead Covid Officer. Head Coach. Team Capts.		Test & Trace protocol		
Lead Covid Officer Covid Officer. All members		Risks of COVID-19 in netball information sheet Also video. Infographics.		
Lead Covid Officer Covid Officer. All members		Personal Risk Assessment document		
LCO. Team capts All		Opt in guidance and statement		
Player to communicate LCO CO. Coach/session leaders				
Covid officers. Coach/sess leaders		Travel infographic		

LCO. Covid officers, Head coach/sess leaders, officials, other club key personnel.		EN Restart Care package		
“ “				
LCO SGO team capts Coaches/sess leaders Capts. All participants.				
Lead Covid Officer.				
Session organiser/leader supported by LCO				
LCO Head Coach/sess elders team capts. Treasurer				
Lead Covid Officer/CO. all				
LCO SGO team capts Coaches/sess leaders Capts. All participants.		England Netball VNC activity		

		Site signage		
“ “				
Coach/sess org/ Venue liaison eg Club				
		Venue selector decision making tool		
LCO				
LCO				
LCO		Pre Venue check		
LCO all to be vigilant				
Lead Covid Officer				
Coach/sess org/ Venue liaison eg Club				
Session leader/organiser. Lead Covid Officer		Arrival infographic		
Venue. All users				
Venue				
Lead Covid Officer or del coach/sess leader. Team Capts				

LCO Coach/sess leaders				
Coach/sess leaders supported by SGO and Covid Officer				
LCO				
LCOCoach/sess leaders				
LCOCoach/sess leaders				
Coach/sess leaders umpires. Players				
LCOCoach/sess leaders				
LCO initially. Session leaders				
Volunters and re matches, team capts.				
LCO Coach/sess leaders Capts				
Covid Officer FC				
LCO Leaders/organisers of events:				

LCO Session leaders				
LCO				
LCO or if absent, Covid Officer FC. Or Head Coach HC				
LCO and leaser/organisers. participants				
LCO				
LCO				
Committee				
LCO /sess leaders; capts Covid Officers				
The above plus Committee				

STATUS

Not yet started or considered
Started
Completed, actioned and embedded into our club operations

No cases requiring report to EN to date

Has not arisen to date